## JACQUELINE MOORE & STEVEN SONSINO

# YOU SHOULD WRITE A BOOK

How to Build Trust and Authority, Win New Business and Change the World



"I wish I had a resource like this when I first started out!"

David Meerman Scott, Bestselling Author of

Fanocracy and The New Rules of Marketing & PR

## PRAISE FOR **LEADERSHIP UNPLUGGED** (2003) BY JACOUELINE MOORE AND STEVEN SONSING

'Learned yet practical'

#### **Harvard Business Publishing**

'In *Leadership Unplugged*, Jacqueline Moore and Steven Sonsino have bottled the spirit of innovation and defined an innovative way of leading that is breathtakingly simple.'

#### Kay Grenz, Vice President for Human Resources, 3M, St Paul

'What is particularly refreshing about *Leadership Unplugged* is its detailed exploration of the language of leadership in extremely complex and turbulent times through the eyes of a new writing team. They are a husband and wife who were originally involved in training journalists before moving into the field of management and leadership development. Jacqueline is a *Financial Times* journalist and Steven is a researcher and tutor at the London Business School. It is a winning combination.'

#### Jay Conger, Professor, London Business School, UK

'In *Leadership Unplugged*, Moore and Sonsino show us that leadership is theatre and that effective leaders are scriptwriters and editors, theatre stars, producers and directors who change discourse and model the discourse they want repeated and realized in the daily actions of others.'

David Boje, Professor of Management, New Mexico State University

#### PRAISE FOR **THE SEVEN FAILINGS OF REALLY USELESS LEADERS** (2007) BY JACQUELINE MOORE AND STEVEN SONSINO

'Trying to emulate Gandhi or Jack Welch (or whichever other inspirational leader is your hero) is a waste of time. Up and coming leaders would be better off correcting their own flaws rather than imitating the greatness of others, says Steven Sonsino, a London Business School academic.'

The Times

'What? Only seven?'

The Guardian

#### ALSO BY JACQUELINE MOORE AND STEVEN SONSINO

The State of the Art Report on Personal Computing (1984)

Packaging Design (1990)

The Bluffers Guide to Birdwatching (1991)

Leadership Unplugged (2003)

The Seven Failings of Really Useless Leaders (2007)

The CEO's Journey (2012)

Leadership FM (2013)

Reinventing the Future (2015)

Legacy Journal (2025)

Bookstorming (forthcoming)

The Influential Author (forthcoming)

## YOU SHOULD WRITE A BOOK

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### GET FREE WRITING AND PUBLISHING RESOURCES

There are free checklists and a software app to help you write and publish your book at publishingchannel.com

Jacqueline Moore and Steven Sonsino have also set aside time to guide readers through the publishing maze.

Book your free strategy session at publishingchannel.com.

## YOU SHOULD WRITE A BOOK

HOW TO BUILD TRUST AND AUTHORITY,
WIN NEW BUSINESS
AND CHANGE THE WORLD

A Manifesto for Thought Leaders, Owners, Entrepreneurs, Coaches and Consultants

JACQUELINE MOORE AND STEVEN SONSINO



'If you want to be at the cutting edge, if you want to stay at the cutting edge, you need to reinvent yourself.'

Marshall Goldsmith Interview with authors

#### **DEDICATION**

For the authors to come – the thought leaders, entrepreneurs, experts, coaches, consultants and speakers with a story to tell.

And for the authors and publishers who made this possible:

Stephen Berry, who found Cambridge University Press Karen Dillon, helping us measure our lives
Marshall Goldsmith, who showed us what reinvention means
Lynda Gratton, queen of thought leaders
Verne Harnish, still scaling up
Peter Lorange, Dean of Deans
Rob Moore, Disrupter-in-Chief
Dom Moorhouse, the entrepreneurs' entrepreneur
Penny Power OBE, memoirist that matters
Steve Piersanti, the editors' editor
Daniel Priestley, still giving it all away
Todd Sattersten, ad astra, a bard for our times
Alok K Sinha, for add, amend, delete
Tommy Weir, who showed us the map

And, of course, to David Meerman Scott, in search of new voices

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## **David Meerman Scott**

Bestselling author, Fanocracy and The New Rules of Marketing & PR

WAS FIRED. SACKED. My ideas were a little too radical for my new bosses. So I started writing books, speaking at events and advising emerging companies. That was in 2002 and since then my now 12 books have sold over a million copies in 29 languages.

To say that writing books changed my life would be an understatement. Writing books also allowed me to exit the corporate world and live a life of passion. It's allowed me to serve tens of thousands of people, helping them to grow their businesses and be more successful personally. And, yes, I'm making way more money than I did working for companies because of my books.

Writing books also brought me closer to my family because we consider books to be the 'family business'. My wife Yukari Watanabe Scott has written eight books in the Japanese language and she is the top expert on English language books in Japan.

And our 27-year-old daughter Reiko is writing, too! I co-wrote my newest *Wall Street Journal* bestseller *Fanocracy: Turning Fans into Customers and Customers into Fans* with her. The book was released in 2020 by Portfolio/Penguin Random House and it's about fandom culture and how any business can grow by cultivating fans. Now Reiko is finishing up her own book, too.

Now, because of my experience seeing my wife Yukari and daughter Reiko become writers, I see not only how important writing books is for me, but for others as well. I was thinking that there might be many other people who have something to say, who see patterns in the universe that others don't see, who are eager to get their ideas out into the world in book form.

When business school professor Steven Sonsino told me during our recent podcast interview for the Authors Channel that he was trying to encourage more new voices – new executives, new writers, people with new ways of seeing the world – to write books, I was intrigued. I wanted to learn more, so he sent me an early copy of *You Should Write a Book*, written with his wife and business partner Jacqueline Moore, a former columnist at the London *Financial Times*.

In this short read, Jacqueline and Steven have synthesised some incredible advice they've learned over the years and combined that with insights from successful thought leaders. I wish I had a resource like this when I first started out in writing! I would have started writing books sooner than I did and struggled less when I did get going.

There's nothing like a well written book to brand you as somebody who has important ideas. More than that, writing a book can change your life. It's certainly changed mine.

What are you waiting for?

David Meerman Scott
@dmscott
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Introduction 1

## **SHOULD YOU WRITE A BOOK?**

IN SEARCH OF AUTHORITY IN THE ATTENTION AGE

HOULD YOU WRITE A BOOK? To be fair, you've been thinking about this off and on for some time. It's on your bucket list. You've got something to say, after all. A message to pass on, a lifetime of experience to share. Family, friends, clients have even been telling you 'you should write a book'.

So in *You Should Write a Book* we share insights and practical strategies we've learned over 30 years, together with insights from 14 of the world's bestselling authors and publishers. In short, this book helps you to write and publish a great book in one of three broad areas – business, self-help or personal development – and gives you insights and strategies for how to share it with the world.

Let's back up for a moment, though. Why should you even write a book? For the satisfaction? Well, yes, it is satisfying to hold your book in your hand, you feel a huge sense of achievement.

But are there any even more compelling reasons?

Well, let's put the reason why you might want to write a book to one side for a moment. It may prove an irrelevant question.

Because if you want to win the hearts and minds of your community with a message that matters, you're going to have to evolve as a communicator, no question. This is true whether you're a business owner, an entrepreneur, a philanthropist, a consultant, a coach, a speaker or anyone with a message that matters. You will have to change the way you reach out to your community, your customers and clients. Or you risk becoming irrelevant, invisible and perhaps even insolvent.

Why? The answer is simple. Because we're living in the Attention Age. And in the scramble for the scarce and decreasing attention of your community, standard marketing practice and business-as-usual outreach processes just won't garner the same kind of visibility they once did. Let's take one small but important example.

One of the big things entrepreneurs and executives need to do (the biggest?) is win new clients. We typically do that by reaching out – on the telephone or face-to-face, through press coverage or writing articles, by social media or by advertising. That's a huge number of interruptions for any potential client.

Seth Godin – the godfather of permission marketing – had this to say about interruption marketing in *Fast Company* more than 20 years ago:

'Marketing is a contest for people's attention. Thirty years ago, people gave you their attention if you simply asked for it. You'd interrupt their TV program, and they'd listen to what you had to say... That's not true anymore... There's too much going on in our lives for us to enjoy being interrupted... So our natural response is to ignore the interruptions.'

Godin is clear: no one is paying attention to your business, your ideas or you.

It's not just marketing that's a challenge. Anyone who's trying to share a message is struggling against a tsunami of alerts, notifications, chat – in your pocket, in your purse, in your hand.

#### THE FLOOD WON'T LET UP

And if your gut tells you the flood won't let up for the rest of the 2020s, you're probably right. Pay attention to data nerd Mary Meeker, who has evolved into one of the world's most listened-to economists with her annual report on internet trends.<sup>2</sup>

'If it feels like we're all drinking from a data firehose,' she told the audience in Scottsdale, Arizona, at the Recode Conference, 'it's because

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we are.' The last two years alone? Mindbending. (Seriously.) Check out the full report, it repays careful study. Meeker's inevitable conclusion: even if you have a message that matters, you are going to be seriously struggling for attention in the coming decade.

How do you solve this conundrum? How do you win attention when attention is what no one has? Even if you have a message that matters?

#### WINNING HEARTS AND MINDS IN THE ATTENTION ECONOMY

Scroll back almost 25 years. Two researchers at Andersen Consulting, Thomas Davenport and John Beck, write a pragmatic Harvard Business Press book, *The Attention Economy*<sup>3</sup>. Of course, the book's examples are prehistoric. (Lycos anyone? Alta Vista?) But Davenport and Beck really have something here. And they offer two opposing strategies for managers and leaders who want to grab the attention of their communities: engage or ignore.

First, what does engage mean?

'To engage wholeheartedly in the use of attention-getting technology [is] a state-of-the-art, sheets to the wind, no holds barred effort to manipulate electrons in the service of attention management,' say Davenport and Beck.

And what does engage look like in the decade ahead? Well, if you want to scrabble for the attention of your community, you're going to be forced to create killer new strategies, like intent-based branding from internet entrepreneur Frank Kern<sup>4</sup> (livestreaming on multiple platforms simultaneously). Or the content marketing model from Vaynermedia's Gary Vaynerchuk<sup>5</sup> (breaking an hour's keynote into 30+ soundbites, videos and Instagram memes).

The challenge, therefore, if you want to engage with the Attention Economy, is to embrace ALL the attention-grabbing technologies simultaneously.

Next, you've got to GET to the leading edge and STAY there. You've got to become an expert and thought leader in online communication

technology AS WELL AS your own discipline. (Or hire a team to do it for you.) And, by the way, the thing with this strategy, if you're successful, is that the rest of the world's marketers will copy you in a heartbeat.

#### **ENGAGE OR IGNORE?**

Should you ignore the trend then? Put a sandwich board on and stand in front of the offices or homes of your community? Probably not. But there is something to be said, Davenport and Beck suggest, for ignoring the masses and going the opposite way.

In other words, when everybody zigs, you zag

Have you ever read the book *Zag*? If you haven't, you should. It's short, punchy and extremely thought-provoking. In fact, *Zag*<sup>6</sup> is one of the 100 Best Business Books of All Time, according to Todd Sattersten, former President of 800-CEO-READ. (More from him later.)

Zag's author is Marty Neumeier and Steven interviewed him for one of our ebooks because he's brilliant at making complex ideas sing. For instance, the act of standing out from the competition isn't front-page news, says Neumeier. What IS front-page news – in a world with Attention Deficit Disorder – is that you need more than just differentiation. You need RADICAL differentiation.

"The new rule?", he tells us: "When everybody zigs, zag." We love that. Because it tells you that in your business or profession you have only two strategic choices:

- 1. Copy what everyone else is doing. (Faster, better, or cheaper.)
- **2. Or do something radically different.** (Something truly distinctive, outstanding. Something with exponential, not marginal results.)

So if your competitors are all pumping out shallow internet memes in an attempt to go viral, zagging means you should answer your best clients' biggest problem in a rich, deeply thought-out way. In other words, you should write a book. Introduction 5

#### ONE MORE TIME: WHY WRITE A BOOK?

Okay, you might be thinking, maybe you can see the big-picture reasons for writing a book. But what specific reasons are there why you personally should write a book?

Well, it depends what you want to achieve and you need to think carefully about that before you sit down to write. So let's take a look at the work of 14 exemplars – men and women who've written astonishing and successful books – so you can in turn apply the lessons that seem relevant in your book.

What we've found in deconstructing the approach of these exemplars is that broadly speaking there are three cases to be made for writing a book:

- the **BUSINESS CASE**,
- the MARKETING CASE
- and the case for **SERVING YOUR COMMUNITY**.

There's also a fourth case to be made: the **CASE FOR QUALITY**. If you're going to write a book you'd better be sure it's a great book. And we'll explore what that means later.

#### THE BUSINESS CASE FOR WRITING A BOOK

In essence, there are three key commercial reasons you should write a book. First, your books can articulate how you think and how you see the world, demonstrating how far apart you are from others in your sector or profession.

So in Chapter 1 you'll learn how **Professor Lynda Gratton** at London Business School uses books to chart her interests in people strategy and to act as regular updates on her research activities.

When potential clients are researching the subject of people strategy, they soon discover her work. Inevitably they call on her for advice and support.

'I'm a professor at the London Business School,' Gratton says. 'So part of my role is to be a thought leader. And for me thought leadership is writing books.'

Secondly, you can use your book to help clients to find you and then to win them over. Like **Verne Harnish**, founder of the Entrepreneurs Organization and Gazelles, in Chapter 2. With *Mastering the Rockefeller Habits* and his latest book *Scaling Up* he creates a syllabus of valuable strategies and tactics that readers discover for themselves. Then, when the clients want more help to implement the strategies, who to call is obvious.

Thirdly, a book can not only share a syllabus or your thought processes, it can explicitly set out services and products that you provide. In Chapter 3 you'll discover how former CFO **Stephen Berry** uses his book, *Strategies of the Serengeti*, to highlight and promote services such as workshops and products. And he uses the book's memorable theme to attract meeting organisers looking for motivational speakers. He even sells prints of the illustrations in his book.

#### THE MARKETING CASE FOR WRITING A BOOK

Beyond the fundamental business case for writing a book, there are four key marketing reasons you should write a book.

In Chapter 4 you'll learn how to use a book, or a sequence of books, as a silent sales team for your business, in the same way **Daniel Priestley** has built Dent Global into a global training company for entrepreneurs in just 10 years.

'Give away a thousand copies each year and watch your life change,' says Priestley. He's serious.

Your book can also help you to position products and services for different markets. In Chapter 5 you'll find out how **Dr Tommy Weir**, Scientist-in-Residence at MIT, has used his books to spearhead a speaking campaign, to launch training workshops in large corporations and now he's using a book to launch a software company, moving

Introduction 7

his family halfway round the world to take advantage of the opportunities he now has.

Beyond the idea of using books to demonstrate your high-level thought leadership, your book can also demonstrate or showcase precise steps or a unique system that you've created. In Chapter 6 you'll learn how **Marshall Goldsmith** with co-author Mark Reiter has cemented his reputation as a coach to CEOs using a sequence of million-selling books.

Books can also help you to extend your brand, says property magnate **Rob Moore**, founder of the Disruptive Entrepreneur podcast. Chapter 7 shows you how each book he writes launches and focuses on a different income stream for his business empire.

#### THE COMMUNITY CASE FOR WRITING A BOOK

Not everyone has such a direct commercial focus for writing a book. Many writers simply want to serve their community as best they can. And there are three main reasons your community benefits when you write a book.

First, your book can paint a picture of what you wish you'd known when you first started in the profession or industry. In Chapter 8 you'll learn how former marine **Dom Moorhouse** built and sold Moorhouse Consulting, his consulting practice, to British Telecom in just five years. And then how he wrote a book for other entrepreneurs to share how he did it.

If you're looking to build a reputation as a speaker then in Chapter 9 you'll discover from **Alok Sinha**, formerly Managing Director of Capita India, why and how he wrote a book to share his insights on strategy and innovation. This paved the way for a transition from serving one organisation as a corporate executive to serving many organisations as a thought leader on the global stage.

And your book can also serve your community by sharing your personal experience addressed directly to your audience. In Chapter 10

you'll discover how, after writing very down-to-earth business guides, **Penny Power OBE** switched to writing a personal memoir, to share the lessons of a business lifetime and to help other entrepreneurs manage the trials that she's faced.

#### HOW YOU CAN WRITE A GREAT BOOK

Once you begin to see the many reasons for writing a book, your mind will inevitably turn to how to write and publish your book. And while the minutiae of the task lie outside this title, we want to make a case for writing and publishing not just a good, high quality book, but a case for writing and publishing a great book.

First, in Chapter 11 you'll discover how the act of writing can help you to clarify your own thinking, says **Professor Peter Lorange**, former Dean of IMD Business School in Switzerland. It also helps if you digest and reflect on the data you want to share with your audience, not just present it baldly.

Furthermore, a great book can engage and inspire your community, says **Karen Dillon**, former Editor of *Harvard Business Review* and now a multiple bestselling author. In Chapter 12 she describes the key: storytelling.

New technology and new platforms also make it possible to publish great books and in many different ways, says **Todd Sattersten**, former President of 800-CEO-READ. In some respects, he says in Chapter 13, it helps to remember that every book is a startup.

Finally, by taking greater control of the entire publishing process you can ensure your great book gets a great reception from your community. In Chapter 14, **Steve Piersanti**, founder of Berrett-Koehler Publishers, probably the world's best book editor, shares with us the awful truths facing every author who wants to craft great book.

When you begin to consider writing your book, you've got to relentlessly ask yourself what is it for? Why are you writing? In other words, is your book an end in itself, or is it a means to an end? Introduction 9

If your book has a clear purpose, it's a means to an end. And it becomes a domino in a chain reaction. What this means is that if you write a great book it will grow your profile, your practice or your business... one reader at a time.

Most other 'communication' in this Attention Age is fundamentally flawed. In fact, it isn't really communication at all. It's a broadcast. A one-way sales message shoved down the throat of your community. This is one-sided and transactional at best. At worst, you may never build a true relationship with your community.

#### **BOOKS EARN ATTENTION AND TRUST**

Influence, on the other hand, is based more on a long-term dialogue. You earn the attention and then the trust of your reader. Then they (may) form a new opinion, depending on how your book shapes their worldview. And because that influence has been earned with a book, over hours and days – versus just a few minutes with a blog post or article – your book's influence can have a very long half-life. You will create engaged readers who become ambassadors for your cause.

On this final point, we believe that creating ambassadors is an automatic and earned response. When we delight the people we serve. When we turn our readers into fans. And our fans into what Kevin Kelly, founder of *Wired* magazine, memorably calls True Fans<sup>7</sup>.

So if you want to make a difference and an impact for people, if you want to attract people towards you, instead of constantly pushing or selling to your community, and if you want to raise the profile of your business (and yourself), in your region or profession, there's only one thing to do to get discovered. You should write a book.

In Chapter 1 you'll see why Professor Lynda Gratton at London Business School says writing a book is a no-brainer. ■

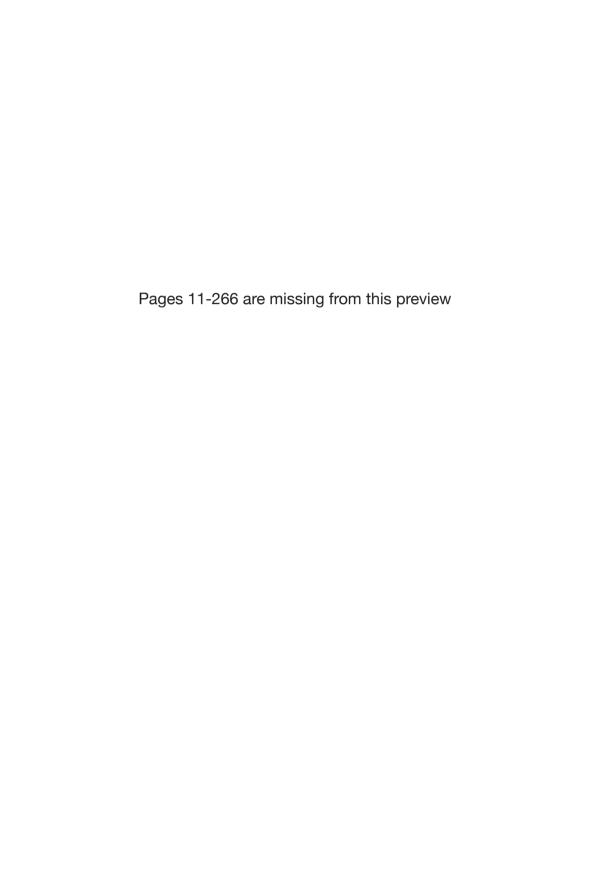
#### THE STORY SO FAR

- 1. Marketing your practice or business with ads and social media (interruptions) used to work well. Now? Not so much. Existing and potential clients will ignore you.
- 2. People's attention is scarce. But they will raise their hands if they need help. So writing a book is a great attraction strategy.
- 3. The fastest way to help someone is by writing and publishing a book.
- 4. There is a 180-degree difference between selling your services and influencing people to take action.
- 5. Your book is a domino the first step in a natural chain reaction to winning attention and creating authority.

#### **OUESTIONBANK**

*Take time out now to answer these questions.* 

- 1) Why do you want to write a book? A sense of achievement, fulfilment, bucket list? Or is there something more? If so, what?
- 2) Are you finding sales are taking you longer than ever to land? Why?
- 3) How much do you feel the process of connecting with your community needs to be accelerated?
- 4) Have you got smarter, quicker competitors? How do you counter that in the marketplace?
- 5) Are you happy with the level of credibility you have in your sector or industry? How much are you a trusted adviser?
- 6) What are you known for in your region or community? And what do you want to be known for?



#### APPENDIX 5

#### RECOMMENDED RESOURCES

#### AUTHORS PROGRAM

If you'd like our help to write your book, the Authors Program is a structured methodology that will help you create a great book and put it in your hands within 12 months. Here's how it works in three steps.

Step 1: You join us online for an in-depth workshop over two days You work with us intensively to put your book plan together.

#### Step 2: You write your book

You research and write your book using the exact same book plan and writing schedule we created together in the online workshop. We keep you accountable with weekly check-in calls.

#### Step 3: We publish your book

When you've finished the manuscript, hand it over to us and we do all the detailed production work – the editing, the typesetting, the publishing and the distribution – so you don't have to.

Schedule your free Book Idea Audit: authorsprogram.com

#### FEEDBACK ON THE AUTHORS PROGRAM

"What I expected was to leave the first workshop being more overwhelmed and more daunted by the task ahead. But I feel really excited and way more committed to my book. It's just a different feeling in my body. Your process has spat me out at the end saying 'Bring it on!' You've eradicated doubt. And it's a really good feeling!"

MARK HANSON, CEO, INUOUS, AND AUTHOR LOST IN TRANSFORMATION (2025)

"Working on this program has made the vision of my book more concrete. Those elements you facilitated were really critical in terms of turning my vision into a reality. Now I feel really more confident. You guys have a great process."

MAITRI O'BRIEN, DIRECTOR, AS EQUITY PARTNERS, AND AUTHOR
THE NEW LEADERS OF CHANGE (2022)

#### UNI OCK THE ULTIMATE TRUST-BUILDING TOOL

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"Aspiring book authors, I highly recommend the Authors Channel podcast!"

Karen Dillon, former Editor, Harvard Business Review

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